



BALTIMORE FESTIVAL OF THE ARTS, INC.
BOARD MEETING – Thursday, December 6, 2018 – 9AM
MINUTES

Attending: Kimberly Clark, Tom Crawford, Michael Davenport, E. Scott Johnson, Jack Lewin, Brian Lyles, Anana Kambon, Frank McNeil, Jeff Pillas, Paula Rome, and Laurie Rush

Staff Attending: Jessica Abel, Krista Green, Roz Healy, Lenora Henry, Kathy Hornig, and Donna Drew Sawyer

Absent: Sandy Hillman

Minutes – September 6, 2018 minutes were approved and adopted as final.

Finance Report

- Jeff Pillas, Treasurer of the Board of Directors provided the financial statement for the board to review.
- The audit for FY18 year-end (8/31) will be completed in a few weeks and shared with the board at the next meeting.
- The board agreed and voted to change the BFAI fiscal year from September 1st thru August 31st to **July 1st thru June 30th**.
- The Baltimore Book Festival and Light City will now be reflected in the BFAI budget.

Development Report

- Donna Drew Sawyer, CEO reported the merger of Light City and the Baltimore Book Festival will draw in potential national and international audiences. The festival will take place November 1-10, 2019.
- We will offer some ticketed activities at BOPA's free events and pursue other earned revenue opportunities. In addition, we will align all activities more fully under the BOPA brand from the opening of the Baltimore Farmers' Market & Bazaar in April through New Year's Eve.
- In 2019, we will be activating Pier 6 with a ticketed concert event now that it has been renovated.
- BOPA's fundraising efforts are on track and the development team has reached out to our founding sponsors to secure participation in 2019.

Communications & Marketing Report

- Kathy Hornig, COO had no other additions other than what was discussed in the BOPA Communications/Marketing report.

Board President Anana Kambon adjourned at 11:57am

Drafted minutes respectfully submitted by

Lenora Henry 12-6-2018
Lenora Henry Date